

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### ENTERPRISE, STRATEGIC PLANNING AND INFRASTRUCTURE COMMITTEE - TUESDAY, 3 JUNE 2014

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

|     | Item Title  | Committee Decision   | Services Required to take action     | Officer to Action |
|-----|---|--|--------------------------------------|-------------------|
| 1   | <b><u>Requests for Deputations</u></b>  | <b><u>The Committee resolved:</u></b><br>to hear the deputations from Stan McEwan relating to item 4.1 (motion by Councillors Boulton and Delaney – Hazlehead to Westhill Road (A944) Pedestrian Crossings and Suitable Bus Laybys); Caren McNeil and Bill Hay and Ian Cukrowski for item 8.2 (Various Small Scale Traffic Management and Development Associated Proposals). |                                      |                   |
| 2.1 | <b><u>Members are Requested to Resolve that any Exempt Business on this Agenda be Considered with the Press and Public Excluded</u></b> | <b><u>The Committee resolved:</u></b><br>in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting for article 10.1 (Advertising Bus Shelter Tender).   |                                      |                   |
| 3.1 | <b><u>Minute of Previous Meeting of 13 March 2014</u></b>   | <b><u>The Committee resolved:</u></b><br>to approve the minute as a correct record.  |                                      |                   |
| 3.2 | <b><u>Dispensation for Maximum Parking Standard - Referral from Planning Development Management Committee</u></b>                       | <b><u>The Committee resolved:</u></b><br>to receive a report on 4 September 2014 outlining the potential implications of the proposal.   | Planning and Sustainable Development | Maggie Bochel     |

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| 4.1 | <b><u>Motion by Councillors Boulton and Delaney - Hazlehead to Westhill Road (A944) Pedestrian Crossings and Suitable Bus Laybys</u></b> | <b><u>The Committee resolved:</u></b><br>to instruct officers to carry out further investigations on implementing a layout for bus stops/ laybys in both directions within the immediate vicinity of the Five Mile Garage on the A944 Hazlehead to Westhill Road and a footpath from Smiddy Brae to the bus stop at the Five Mile location heading towards Westhill and to bring a report back to the next Committee meeting including the financial implications.  | Asset Management and Operations         | Hugh Murdoch      |
| 4.2 | <b><u>Motion by Councillor Thomson - Consultations over applications to remove protected trees</u></b>                                   | <b><u>The Committee resolved:</u></b><br>to approve the recommendation contained in the report.   | Planning and Sustainable Development    | Paul Pillath      |
| 5.1 | <b><u>2013-14 Revenue Budget Monitoring</u></b>  | <b><u>The Committee resolved:</u></b><br>(i) to note the report on the performance for the 2013/14 financial year and the reasons for the main variances from budget;<br>(ii) to instruct that officers continue to review budget performance and report on service strategies as required to ensure a balanced budget; and<br>(iii) to note that the financial position being report for the Directorate represents the near-actual position for 2013/14 and is still be subject to external audit adjustment. | Corporate Governance                    | Brian Downie      |
| 5.2 | <b><u>Capital Monitoring - Enterprise, Planning and Infrastructure Projects</u></b>  | <b><u>The Committee resolved:</u></b><br>to note the final 2013/14 position.  | Enterprise, Planning and Infrastructure | David Marshall    |

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| 5.3 | <b><u>Review of Service Performance 2013-14</u></b>  | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the content of the report; and</p> <p>(ii) to instruct further action as appropriate.</p>  | Directorate Support              | Mike Hearn        |
| 6.1 | <b><u>Twining and International Partnerships</u></b> | <p><b><u>The Committee resolved:</u></b></p> <p>to approve the following grants from the International Twining Budget 2014-2015:-</p> <p>(i) £4,910 contribution towards the participation of Simunye, Simunye from Bulawayo at the Aberdeen International Youth Festival, 24 July - 4 August 4 2014</p> <p>(ii) £2,200 contribution towards the participation of a group from Clermont-Ferrand performing at Celebrate Aberdeen Weekend, 29 August - 1 September 2014</p> <p>(iii) £1,600 contribution towards the costs of sending three representatives from Aberdeen to conduct an exploratory visit of Mini-Regensburg, 4 - 8 August 2014; and</p> <p>(iv) £1,500 contribution towards a reciprocal partnership between the Baker Hughes 10k and Regensburg Marathon (with option to participate in either the 10k, half-marathon or full marathon) which rewards the first city resident to complete the race with free entry, accommodation and travel to partnered event the following year.</p> | Economic Business Development    | Laura Paterson    |

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| 6.2 | <b><u>HyER and CPMR Annual Meetings</u></b> | <p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the travel for the Convenor of the Enterprise, Strategic Planning and Infrastructure Committee and one Officer to attend the HyER AGM in Copenhagen, Denmark;</li> <li>(ii) to approve the request to nominate a member of the Enterprise, Strategic Planning and Infrastructure Committee to the HyER Board. Their role would be to support decision-making on the actions of HyER;</li> <li>(iii) to approve the travel for an Officer to attend the Fuel Cell Hydrogen Joint Undertaking (FCHJU) Communication Campaign workshop on 23 June, 2014 and to attend the FCHJU Info Day for New Call for Proposals on 10 July, 2014, Brussels, Belgium;</li> <li>(iv) to approve the travel for the Council Leader, or whom failing another elected member, and two officers to Umea, Sweden to attend the Conference of Peripheral Maritime Regions (CPMR) General Assembly Meeting;</li> <li>(v) to approve the request to participate in the North Sea Region Programme project Digital Agenda for the North Sea: Orientation towards New Innovation (DANS ON) if the funding application is successful and approve officer travel for the project;</li> <li>(vi) to approve the participation of Aberdeen City Council in the Energy Technology Institute (ETI) and Heat</li> </ul> | Economic Business Development    | Yasa Ratnayeke and Amye Robinson |

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|     |   | <p>Programme project;</p> <p>(vii) to nominate the Convenor of the Enterprise, Strategic Planning and Infrastructure Committee for the position of Vice President of North Sea Commission and approves associated travel costs for North Sea Commission work;</p> <p>(vii) to note the success of the Aberdeen City Hydrogen Energy Storage (ACHES) project in drawing down £757,630.78 in external grant funding; and</p> <p>(ix) to approve the request, subject to the approval by the Head of Legal &amp; Democratic Services of the relevant documentation, for the Council to sign up to the Covenant of Mayors climate change adaptation initiative, Mayors Adapt and overseas travel that will be undertaken.</p> |                                  |                   |
| 6.3 | <p><b><u>International Centre of Renewable Energy Excellence with Focus on Renewable Hydrogen</u></b></p> | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve a MOU Agreement between Aberdeen City Council and UNIDO subject upon the terms being deemed acceptable by the Head of Legal;</p> <p>(ii) to approve the funding request of £150,000 to develop the needs assessment, project document and to execute the stakeholder consultations;</p> <p>(iii) to approve the continued discussions to create an International Centre for Renewable Energy Excellence with focus on renewable hydrogen in</p>  | Economic Business Development    | Yasa Ratnayake    |

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|     |   | <p>Aberdeen City. Updates will be given on a regular basis to Committee on the development of the Centre should it be approved; and</p> <p>(iv) to approve officer overseas travel connected with UNIDO subject to all internal service procedures being followed.</p>   |   |                        |
| 7.1 | <p><b><u>Strategic and Local Transport Projects Update Report</u></b></p>                       | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the contents of the report; and</p> <p>(ii) to lend support to the Pedal for Scotland event in Aberdeen and instruct officers to facilitate the event through identifying and implementing any traffic management diversions or restrictions deemed necessary for public safety within the Aberdeen City boundary, subject to the agreement of Aberdeenshire council on those elements taking place within their boundary.</p> | <p>Planning and Sustainable Development</p> | <p>Will Hekelaar</p>   |
| 7.2 | <p><b><u>Supplementary Guidance - Infrastructure and Developer Contributions Manual</u></b></p> | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the Supplementary Guidance: Infrastructure and Developer Contributions manual in conjunction with the consultation on the Local Development Plan and agree that officers undertake the statutory process for adoption of the supplementary guidance with the exception of the level of contribution for secondary school pupils being revised to £30,000 per pupil from £44,000 per pupil; and</p>                          | <p>Planning and Sustainable Development</p> | <p>Louise MacSween</p> |

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|     |  | (ii) to receive a presentation on the formula calculation for pupil to household ratios.  |                                      |                   |
| 7.3 | <b><u>School Transport Pick-Up and Drop Off Procedure</u></b>  | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to agree to implement the revised school transport pick up and drop off procedure for pupils residing at rural locations; and</p> <p>(ii) to ratify the pick up and drop off procedure for all other School Transport.</p>  | Planning and Sustainable Development | Margaret Munro    |
| 7.4 | <b><u>Tree Preservation Orders and High Hedge Notices - Delegated Powers</u></b>   | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to refuse applications for works to trees covered by Tree Preservation Orders; and</p> <p>(ii) to determine applications for the serving of a High Hedge notice; vary and revoke a High Hedge Notice and take enforcement action to ensure compliance with a High Hedge Notice.</p>   | Planning and Sustainable Development | Kevin Wright      |
| 7.5 | <b><u>Adoption of Supplementary Guidance in Support of the Local Development Plan - Countesswells Development Framework and Phase 1 Masterplan</u></b> | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the representations received on the draft Countesswells Development Framework and Phase 1 Masterplan Supplementary Guidance document;</p> <p>(ii) to approve Appendix 1 which includes officers' responses to representations received and any necessary actions; and</p> <p>(iii) to agree that officers send the requested finalised Supplementary Guidance document to be ratified by the Scottish Government.</p> | Planning and Sustainable Development | Laura Robertson   |

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| 7.6 | <b><u>Adoption of Supplementary Guidance in Support of the Local Development Plan - Newhills Development Framework</u></b> | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the Newhills Development Framework in principle, subject to the completion of an agreed delivery programme;</p> <p>(ii) to instruct officers to ensure that the delivery programme includes detailed information on points 1 to 4 in paragraph 5.7 of the report, to the satisfaction of the Planning and Sustainable Development Service, prior to the document being reported back to Committee; and</p> <p>(iii) to agree that the consultation results and the points covered under recommendations (a) and (b) in the report are reported back to the Enterprise, Strategic Planning and Infrastructure Committee on 4 September, with the intention to approve the document as Supplementary Guidance.</p> | Planning and Sustainable Development | Laura Robertson   |
| 8.1 | <b><u>Various Small Scale Traffic Management and Development Associated Proposals (New Works)</u></b>                      | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the proposals in principle;</p> <p>(ii) to instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in the report. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of the Committee; and</p> <p>(iii) to instruct the appropriate officers to</p>  | Asset Management and Operations      | Katherine Duncan  |



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|     |  | commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking spaces and report back to a future meeting of the Committee.  |                                  |                                |
| 8.2 | <p><b><u>Various Small Scale Traffic Management and Development Associated Proposals - (Final Stage of Statutory Process - Public Advert) (From January Committee)</u></b></p> | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the orders that did not attract objections;</p> <p>(ii) in relation to The Aberdeen City Council (On-Street Car Club Parking Spaces) (Amendment) Order 201(X) to approve the 'car club' parking bays that were not subject to objections; to defer consideration of the proposed parking bay for Abergeldie Road and that officers investigate the Car Club issues in that area and report back to the Committee at the next meeting in this regard; and to uphold the objections received in relation to the proposed parking bay for Leslie Road and instruct officers to investigate the possibility of an alternative location; and</p> <p>(iii) in relation to The Aberdeen City Council (City Centre East, Aberdeen) (Traffic Management and Controlled Parking) Order 201(X) and The Aberdeen City Council (City Centre West, Aberdeen) (Traffic Management and Controlled Parking) Order 201(X) to retain Union Terrace (currently within Zone G) within the City Centre East Zone boundary, and to otherwise</p> | Asset Management and Operations  | Laura Snee and Graeme McKenzie |

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|     |   | approve the orders made as originally envisaged.   |                                  |                   |
| 8.3 | <b><u>Proposed Controlled Parking Zone and Traffic Management Proposals (Palmerston Area)</u></b> | <p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the proposed road layout amendments and traffic management proposals;</li> <li>(ii) to incorporate the recommendations for future developments to implement the proposed alterations through the planning process;</li> <li>(iii) to instruct officers to complete the detailed design, establish detailed cost estimates for the traffic management proposals, changes to the parking layouts and introduction of a phased CPZ. Develop a business case for the CPZ and report the results to a future committee before seeking funding from the Finance &amp; Resources Committee;</li> <li>(iv) to instruct officers to progress the staged approach to amend the existing road layout, traffic management proposals and introduction of the CPZ; and</li> <li>(v) to instruct officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in this report for “The Grande” development (Stage 1). If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee.</li> </ul> | Asset Management and Operations  | Doug Ritchie      |

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| 8.4 | <b><u>Winter Maintenance Operations 2013-2014</u></b>                        | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the content of the report;</p> <p>(ii) to instruct officers to continue with the benchmarking of other similar urban authorities' winter services both in terms of operation and cost;</p> <p>(iii) to instruct officers to incorporate where appropriate, within the Winter Services Plan for 2014-2015 those recommendations in Section 13 of the Well Maintained Highways and any other relevant documents produced not already in the Winter Service Plan 2014-2015; and</p> <p>(iv) to instruct officers to report back to Committee in September 2014 with the updated Winter Services plan.</p>   | Asset Management and Operations  | John Shearer      |
| 8.5 | <b><u>Structural Integrity of Non Galvanised Street Lighting Columns</u></b> | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the content of the report;</p> <p>(ii) to instruct officers to continue with the testing of a further 4,469 columns identified as being at risk over the next 4 years and report back annually on the findings of the completed testing;</p> <p>(iii) to note that £2,000,000 of capital funding may be required over the next 5 years to renew the lighting columns which are expected to be identified for replacement by further testing;</p> <p>(iv) to instruct officers, as part of the ongoing monitoring of the overall capital programme to identify opportunities to vire monies from underspends on other projects within Enterprise, Planning and Infrastructure</p> | Asset Management and Operations  | John Shearer      |

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|     |   | <p>in this current financial year to fund street lighting replacement with any spending being managed as part of the overall 5 year capital programme up to a maximum of £1million in the current financial year;</p> <p>(v) that officers ensure that budgeted expenditure on carriageway improvements, whether it be repairs to safety defects or to planned surface replacement, be maintained at budgeted 2014/15 levels; and</p> <p>(vi) that officers investigate the street lighting in Victoria Street, Aberdeen and liaise with Councillor Cormie in this regards.</p> |                                  |                   |
| 8.6 | <b><u>Review of Charges for Street Occupations</u></b>                                  | <p><b><u>The Committee resolved:</u></b><br/>to note the charges detailed in the report and that these be applied from 1 August 2014.</p>   | Asset Management and Operations  | Raymond Moffat    |
| 8.7 | <b><u>Union Terrace/Rosemount Viaduct - Proposed Removal of Pedestrian Crossing</u></b> | <p><b><u>The Committee resolved:</u></b><br/>to agree to the removal of the traffic light crossing facility at the slip road from Rosemount Viaduct to Union Terrace.</p>   | Asset Management and Operations  | John Coyle        |
| 9.1 | <b><u>Committee Business Statement</u></b>  | <p><b><u>The Committee resolved:</u></b></p> <p>(i) to delete item 3 (South Aberdeen Coastal Regeneration Project – Programme Development) and item 7 (Bus Shelter Advertising Contract) from the statement; and</p> <p>(ii) to otherwise note the updates provided within the business statement.</p>  | Committee Services               | Mark Masson       |

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| 9.2  | <b><u>Motions List</u></b>                   | <b><u>The Committee resolved:</u></b><br>to delete item 1 (Notice of Motion by Councillor Thomson (Consultations over Applications to Remove Protected Trees)) from the motions list.  | Committee Services                   | Mark Masson       |
| 10.1 | <b><u>Advertising Bus Shelter Tender</u></b> | <b><u>The Committee resolved:</u></b><br>(i) to approve the commencement of the procurement process for retendering of the contract for advertising bus shelters;<br>(ii) to approve procurement of an external consultant to assist in the preparation of the tender specification; and<br>(iii) to instruct officers to report back to Committee with details of the preferred bidder for approval in Autumn 2015. | Planning and Sustainable Development | Chris Cormack     |

If you require any further information about this decision sheet, please contact Mark Masson, tel. 522989 or email [mmasson@aberdeencity.gov.uk](mailto:mmasson@aberdeencity.gov.uk)